Catering Policy & Contract

DIRECTIONS: It is important that you complete this section in its entirety. We encourage you to read each policy item thoroughly. Return this signed contract, along with your deposit, to Billy Crickets Catering. Your reservation will then be confirmed. Thank You!

Date & Time of Event:	**Number of Guests:**
Contact Name & Mailing Address:	**Type of Payment:** VS MC Check Cash
	Credit Card # :
	Security Code on Card: **Exp. Date**
Contact Number:	**Amount of Deposit: $**

Attendance Guarantees
A confirmation of guaranteed attendance is required five (5) days prior to your event. You will be charged for the guarantee plus any actual attendance that is greater.

Consultations
We will be happy to assist you in planning and arranging your entire event. Although we specialize in food, we also have many contacts for services that your event may require. Two hours of consultation are included within the food pricing. Any time beyond the two hours will be billed at $40.00 per hour.

Budget
We are aware that these events can be quite expensive. We will do our best to work within your budget. Please ask for our assistance in planning out the services that your event requires, along with the associated costs.

Deposit & Payment
A $250.00 deposit, along with this signed contract, is required before your event is confirmed in our book. Deposits are non-refundable. The remainder of payment is due in full 3 (three) days prior to the event.

Event Minimum
Depending on the event details, i.e. location, # of guests, type of requested services, an event minimum fee may need to be established. We will inform you of this minimum when the deposit is made and/or when we are able to evaluate the details.

Menu Pricing
Due to the volatility of the world's commodity markets, we cannot guarantee pricing until 30 days prior to the event. We will provide accurate pricing at the time of the booking, however it may be necessary to adjust the pricing prior to the event. Thank you for understanding.

ACKNOWLEDGEMENT: I have read and understand the policies outlined above.

X _____

Signature Date